

# First Step to Nutrition

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## March Dates To Remember:

- January payment is scheduled to be released on **February 27**
- February claims are due in the office on **March 5 by 9:00AM.**
- *The payment schedule dates for 2025 are **estimated dates.** We cannot guarantee deposit dates received from Pennsylvania State Treasury.*

## Year End Tax Information

Your 2024 tax report is available for you to print on your KidKare site. Click on "Reports", then category "Claim Statements", then select "Tax Report" and tax year. You will need to hit "Run" button and then go to your downloads and hit open. The report will then generate on your screen to print. Please consult with a tax professional for further information on the standard meal allowance deduction that is available for family and group child cares. You **will not** be receiving a 1099 tax form for this meal reimbursement. The KidKare system will track all tax information on a continual basis. This information can be obtained at any time during the year by printing a tax report from your KidKare site.

## Online Spring Trainings

It is that time when providers start thinking about the upcoming spring trainings. This year, please be reminded that trainings will be held again online. This training must be completed in the month of April to stay in training date compliance. **The certificate must have an April completion date printed on the actual certificate. Do not complete early in February or March!** You may start the course early, however do not complete the last module until April. The certificate date will generate when you pass your last module test.

To complete this online training, there are 7 separate modules that run from 10 to 20 minutes each. There will be a short lesson quiz after each module that will be required to be completed and passed to receive your training certificate. All 7 modules may be completed anytime within the month of April at your convenience. A training certificate of completion will be required for continued enrollment in the Child Care Food Program. **Please do not send this certificate to First Step, but retain in your files.** We receive notification automatically upon your completion of the course. Please visit [www.pasanutritiontraining.com](http://www.pasanutritiontraining.com) to enroll in the course. The course name is **CACFP Annual Training for Homes 2024-2025 (PASA-211)**. **Please do not select PASA 210 for Centers or PASA 213 for at risk after school programs. You must complete PASA 211 for it to be credited for CACFP training.** If you completed the course last year, you will be required to use the same username and password you created to login. You may reset your password if you no longer remember that information. If you have multiple staff wanting to receive the 3 hours of credit training, each staff must create their own individual username and password to enroll in the course. The individuals who are responsible for the Child Care Food Program and conduct the recording, should be the individuals to complete the training for your facility.

