

# First Step to Nutrition

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## May Dates To Remember:

- March payment is scheduled to be released on **April 23**
- April claims are due in the office on **May 5**, by **9:00AM**.
- *The payment schedule dates for 2025 are **estimated dates**. We cannot guarantee deposit dates received from Pennsylvania State Treasury.*

## Online Training is Required to be Completed by April 30!

Our Spring Online Training period is coming to completion April 30. **If you have not yet logged into the course, please do so within the next few days** even though you may not be completing the training until later this month. Please do not wait to get started to avoid any last-minute issues preventing you from completing the training on time! Please be reminded you must complete the Pasa 211 course to fulfill your training requirements.

Some Providers have been logging into the center training which is Pasa 210 by mistake. This training will not count for training requirements.

Failure to complete the required training by April 30 will result in a serious deficiency process being generated, which could result in a termination from the program if not corrected. Annual trainings are a requirement by USDA for continued participation in the Child Care Food Program.

## Enrollment Renewal Worksheets

Enrollment renewal reports are being mailed in early June to each provider. These reports are due June 30! Please have each parent review that all information is still accurate and mark corrections right on the form in colored pen prior to returning. The parent may date and sign the enrollment worksheet the actual date of signature. You may send through KidKare Messaging as an attachment or email (must be sent as an attachment for printing purposes), or mail to the office. Please note we no longer have the PO Box. Please use address listed on top of Newsletter. If you choose to print your report from your KidKare site, select "reports", select category "worksheet", "enrollment renewal worksheet". Please select "July" as your print month. Hit "Run" and the report will be generated in your downloads. Open your download and print report. Please **retain a copy** for your records and make sure you sign **each page!** Any unsigned reports will be returned and not processed! **Please note if you print yourself, July must be selected as the print month to be acceptable and must state July 1, 2025 to June 30, 2026 at the top of the report.**

Thank you to all providers who have completed their required Online Training!



*Happy Mother's Day!*

