

First Step to Nutrition

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January Dates To Remember:

- November payment release date is scheduled for **December 24**
- December claims are due in the office on **January 2 by 9:00AM.**
- *The payment schedule dates for 2026 are **estimated dates**. We cannot guarantee deposit dates received from Pennsylvania State Treasury.*

Please note the Jan 2 claim deadline for December claim!

I will be out of the office Jan 6-15. Please submit your Claims by Jan 1 for processing!



Same Day Entry

Please be reminded if your internet is out for more than 24 hours, you will be required to record on the manual attendance worksheets including menu and send to the office for entry via email attachment or KidKare messaging prior to the end of the next recording day. It is best practice to verify all meals are recorded in the system prior to the end of each day.

You may notify the office if you miss recording any whole grains during the month for correction. All claim corrections must be received prior to the closing of each claim period. It is best practice to check your foods served report for daily whole grain recording prior to submitting your monthly claim.



Spring Training

We are announcing Spring Trainings will again be held online this coming year in the month of April! Details will follow in future months editions.

